

The Annual Quality Assurance Report (AQAR) of the IQAC

2016-17

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution	D.A.V. (PG) COLLEGE
1.2 Address Line 1	ARYA SAMAJ ROAD
Address Line 2	SOUTH CIVIL LINES
City/Town	MUZAFFARNAGAR
State	UTTAR PRADESH
Pin Code	251001
Institution e-mail address	info@davcollegemzn.org davcollege066@gmail.com
Contact Nos.	0131-2622667
Name of the Head of the Institution:	DR. P.K. Gupta
Tel. No. with STD Code:	0131-2623311

Mobile:

09897658244

Name of the IQAC Co-ordinator:

R.M. Tiwari

Mobile:

9219506066

IQAC e-mail address:

lqacdavmzn2016@gmail.com

1.3 NAAC Track ID (For ex. MHCogn 18879) UPCOGN12962

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner-bottom
of your institutin/s Accreditation Certificate)

EC(SC)/22/A&A/21.2 dated 22.02.2017

1.5 Website address:

www.davcollegemzn.org

Web-link of the AQAR:

<http://www.davcollegemzn.org/iqac/AQAR-DAVC2016-17.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺⁺		2007 (Feb)	2012
2	2 nd Cycle	A	3.09	2017 (Feb)	2022

1.7 Date of Establishment of IQAC : DD/MM/YYYY

16.05.2007

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

Session	Date
2015-2016	13/01/2017

1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☒ PEI (Phys Edu) ☐

TEI (Edu) ☒ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

BCA

1.12 Name of the Affiliating University (*for the Colleges*)

Chaudhary Charan Singh University, Meerut

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="03"/>
2.3 No. of students	<input type="text" value="NIL"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="Nil"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="NIL"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students /Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Fostering the teaching and learning environment in the institution.
2. Interacting meetings with Heads of Departments to improve academic as well as research activities.
3. Chalking out the schedule of curricular and co-curricular activities co-ordinating with various committees of the college.
4. Promoting the use of ICT in working.
5. Motivating the departments to engage with other institutions/organizations/ industries.
6. Motivating to increase engagement in extension activities of social & cultural relevance.
7. Suggesting for infrastructural upgradation.
8. Exploring the possibilities of more good practices to be adopted.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Preparation of calendar in the beginning of the session	Promotion of academic and research activities. Annual Calendar of activities is attached
Orientation Programme/Induction Programme for the new entrants in the beginning of the session	Orientation programme at U.G. level in all the courses has been initiated now as well as for P.G. courses
Preparation for the second cycle of accreditation	(i) The SSR submitted in September, 2016 (ii) The Peer Team visit held in January, 2017 (iii) The result of accreditation declared in February, 2017
Visits to departments and interaction with faculty members	Enhancement and integration of academic co-curricular activities
Co-ordination with various other committees	Strengthening of student centric extracurricular activities for their all round development
Familiarisation and participation in (e.g. NPTEL workshop) recent methods of teaching	Encouragement of faculty to learn more about recent and innovative methods of teaching

* Attach the Academic Calendar of the year as Annexure -01

2.16 Whether the AQAR was placed in statutory body Yes ☒ No

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Annual Quality Assurance Report has been placed in the management Committee meeting being held regularly.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	10	-	NIL	NIL
PG	14+1	01	08	-
UG	10		03	04
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	34+1=35	01	11	04

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Core + Elective options

S.No.	Course	Core options	
1-	B.Sc. (Maths)	1. Physics, Chemistry, Maths	2. Physics, Statistics, Maths
		3. Physics, Computer App., Maths	4. Computer App., Statistics, Maths
		5. Industrial Chemistry, Chemistry, Maths	
2-	B.Sc. (Bio)	1. Botany, Chemistry, Zoology	
3-	B.A.	1. Hindi, Pol. Sc., Sociology	2. Hindi, Pol. Sc., Economics
		3. Hindi, English, Pol. Sc.	4. Hindi, Economics, Sociology
		5. Hindi, Pol. Sc., History	6. Hindi, English, Sociology
		7. Hindi, English, History	8. English, Economics, Sociology
		9. English, Drg. & Ptg., Psychology	10. English, Economics, Psychology
		11. English, Pol. Sc., History	12. English, Economics, Drg. & Ptg.
		13. Pol. Sc., History, Drg. & Ptg.	

S. No.	Course	Elective	
4-	M.Sc. Botany	Optional courses are available in last semester.	
5-	M.Sc. Chemistry	Inorganic Chemistry	Organic Chemistry
6-	M.Sc. Maths	Optional courses are available in last semester.	
7-	M.Sc. Physics	Electronics	Nuclear Physics
8-	M.Sc. Statistics	Optional courses are available in last semester.	
9-	M.Sc. zoology	Fish and Fisheries	Entomology
10-	M.Sc. (Computer Science)	Optional courses are available in last semester.	
11-	M.Sc. (Biotechnology)	Optional courses are available in last semester.	
12-	M.Sc. (Microbiology)	Optional courses are available in last semester.	
13-	M.Sc. (Biochemistry)	Optional courses are available in last semester.	
14-	M.A. (English)	Optional courses are available in last semester.	
15-	M.A. (Economics)	Optional courses are available in last semester.	
16-	M.A. (Sociology)	Optional courses are available in last semester.	
17-	M. A. (Psychology)	Optional courses are available in last semester.	
18-	M. A. (Drg. & Ptg.)	Optional courses are available in last semester.	
19-	L .L. B.	Optional courses are available in last semester.	
20-	B. Ed.	Optional courses are available in last semester.	

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	18 (04+06+05+02+01)
Trimester	-
Annual	07

1.3 Feedback from stakeholders* Alumni ☐ Parents ☐ Employers ☐ Students ☒

(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure -02*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

A few Modifications in M.Sc. (Physics) I Sem (Electronic Devices H-1030) & Special paper syllabi (IV Sem. (H-8027)

1.5 Any new Department/Centre introduced during the year. If yes, give details.

New Course: M.Sc. (Computer Science) is introduced in the session

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	45	02	43		

2.2 No. of permanent faculty with Ph.D.

35

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others (Principal)		Total	
R	V	R	V	R	V	R	V	R	V
-	51	-	-	-	-	-	01	-	52

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest Faculty	Visiting Faculty	Temporary Faculty		
		Aided	SFC	Total
-	-	33+09	39	81

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	33	99	02
Presented papers	26	09	02
Resource Persons	00	01	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ☐ Providing exposure to virtual lab in the Physics Department.
- ☐ Screening of cinema classics & subject related films.
- ☐ Promoting the use of digital recourses.
- ☐ Making use of overhead and LCD projector & Smart Boards.
- ☐ PPT for teaching and seminars, group discussion, Micro-teaching, simulated teaching.
- ☐ Providing field experiences by organising academic visits to Science labs, National Institutes, Art Gallery and IITF etc.
- ☐ Conducting classroom debates, Quiz and Class seminar.
- ☐ To organize the science exhibitions and Arts exhibitions.
- ☐ Mock Trial of Moot Court.

2.7 Total No. of actual teaching days during this academic year

215

2.8 Examination/ Evaluation Reforms initiated by the Institution

(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The examination and evaluation is entirely governed by the university the college has just to follow. The college, however conducts internal test in every subject.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01 (BoS)	01 (RDC)	-
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- ☐ **Dr. Rajesh Kumar Garg, RDC convenor (Head, Department of Law)**
- ☐ **Dr. Mukesh Kumar, Member, Board of Studies, Physics**

2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise distribution of pass percentage of final year results are given here :

S.N.	Title of the Programme	Total No. of students appeared	Division				
			Distinction %	I%	II%	III%	PASS%
1	B.A.-III	228	0.00	6.14	59.21	29.82	95.18
2	B.Sc. (PCM + CBZ)-III	461	0.43	35.36	61.61	0.65	96.74
3	B.Sc. Biotechnology-III	44	44.74	45.45	40.90	-	88.63
4	BBA-III	34	0.00	88.24	11.76	0.00	100.00
5	BCA-III	95	0.00	93.68	5.26	1.05	100.00
6	B.Com. -III	107	0.00	8.41	63.55	26.17	98.13
7	B.F.A. -II	7	0.00	100.00	0.00	0.00	100.00
8	LL.B.-III	126	0.00	8.73	84.92	2.38	96.03
9	B.Ed.-II	35	0.00	80.00	20.00	0.00	100.00
10	M.Sc. Physics-II	15	20.00	100.00	0.00	0.00	100.00
11	M.Sc. Zoology-II	11	0.00	72.73	27.27	0.00	100.00
12	M.Sc. Botany-II	15	20.00	93.33	6.67	0.00	100.00
13	M.Sc. Chemistry-II	13	7.70	100.00	0.00	0.00	100.00
14	M.Sc. Maths-II	40	52.50	97.50	2.50	0.00	100.00
15	M.Sc. Statistics-II	9	55.55	100.00	0.00	0.00	100.00
16	M.Sc. Biotechnology-II	8	100	100.00	-	-	100.00
17	M.Sc. Microbiology-II	12	83.33	100.00	-	-	100.00
18	M.Sc. Biochemistry-II	7	85.71	100.00	-	-	100.00
19	M.A. English-II	43	0.00	27.91	67.44	2.33	97.67
20	M.A. Sociology-II	22	0.00	36.36	63.64	0.00	100.00
21	M.A. Economics-II	32	0.00	28.13	65.63	6.25	100.00
22	M.A. Psychology-II	8	0.00	100.00	0.00	0.00	100.00
23	M.A. Drg. & Ptg.-II	16	0.00	100.00	0.00	0.00	100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- ☐ Interacts with Heads of Departments to promote the adoption of recent methods of teaching and plan for improvement.
- ☐ Facilitates faculty members for participation in faculty development programs.
- ☐ Promotes usage of e-resources in teaching.
- ☐ Analysis of teaching and learning feedback from outgoing students.
- ☐ Attended NPTEL workshop also to familiarize more faculty and students to MOOC/Video lectures based on curriculum.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	05
Summer / Winter schools, Workshops, etc.	14
Any Others	-

2.14 Details of Administrative and Technical staff

	Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Aided	Administrative Staff	18+25	02+06	-	02+05
	Technical Staff	13+30	01+10	-	00+02
SFC	Administrative Staff	-	-	-	07+24
	Technical Staff	-	-	-	04

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ☐ To get e-journals subscribed.
- ☐ To promote participation of faculty in conferences and seminar.
- ☐ To provide high speed internet connectivity and upgrade existing Wi-Fi facility.
- ☐ To encourage faculty members to take up minor/major projects and establish research collaborations by providing latest proformas, guidelines etc.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	20	17	-
Non-Peer Review Journals	02	-	-
e-Journals	02	-	-
Conference proceedings	06	02	-

3.5 Details on Impact factor of publications:

Range

1.0-5.0

Average

2.5

h-index

-

Nos. in SCOPUS

206

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration In Year	Name of the funding Agency	Total grant sanctioned	Name of the Dept.	Name of the Teacher	Received
Major projects	--	--	--	--	--	--
Minor Projects	--	--	--	--	--	--
Interdisciplinary Projects	--	--	--	--	--	--
Industry sponsored	--	--	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--	--	--
	--	--	--	--	--	--
	--	--	--	--	--	--
	--	--	--	--	--	--
Any other(Specify)	--	--	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from -

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

13

3.13 No. of collaborations

International

-

National

01

Any other

-

3.14 No. of linkages created during this year

-

3.15 Total budget for research for current year in lakhs :

From funding agency

-

From Management of University/College

-

Total

-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	District	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

22

05

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized:

University forum:

NCC
NSS
Rovers/Rangers

College forum:

NCC
NSS
Rovers/Rangers

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. The student and teachers of the dept. of Drawing & Painting and Fine Arts Played a key role in beautifying the city with their art work done on the walls.
2. Rovers/Rangers, NCC cadets, NSS volunteers other students and the faculty members collaborated with the district administration in the socially relevant activities in the field of social harmony, environment and clean India Campaign, X-serviceman's help and various social awareness campaigns.
3. The landless farmers of the village Bopara and Hussainpur given training by the faculty of Botany dept. for mushroom cultivation. As a result of which composting, spawn runm casing and harvesting was done successfully.
4. 6 day Yoga Shivar was organised by the students and faculty of the college on International Yoga Day held on June 20th to 25th 2017 at D.A.V. College campus, Muzaffarnagar.
5. Free health checkup camp and blood donation camp was organised in January, 2017.
6. Faculty & final year students of Law Department given free legal advice to weaker section of our society in Legal Camp organised in January 2017
7. The Students of the college organised a number of SPIC MACAY activities in the schools and colleges of the city and surrounding areas to spread cultural awareness which included classical music and dance by nationally and internationally acclaimed artists and Cinema classic. Some of them are :
 - ☐ Violin Recital by Nidushi Anupriya Deotale on 30.08.2016 at D.A.V. College, Muzaffarnagar
 - ☐ Kathakali: Kalamandalam Amaljit on 05.10.2016 at Bhagwanti SVMIC, & S.D. College of Engg. & Technology, Muzaffarnagar.
 - ☐ Hindustani Classical Vocal Recital by Pt. Harish Tiwari on 17.10.2016 at M.G. Public School, Muzaffarnagar.
 - ☐ Sitar Recital by Ustad Irshad Khan on 18.10.2016 at S.D. Public School (Sr. Wing), Muzaffarnagar.
 - ☐ Sattariya Dance by Dr. Anvesha Mahanta on 19.10.2016 at S.F.D.AV. Public School, Muzaffarnagar.
 - ☐
 - ☐ Hindustani Vocal Recital by Vidushi Tulika Ghosh on 21.04.2017 at G.C. Public School (Sr. Wing), Muzaffarnagar.
 - ☐ Ottan Thulall by Kala Mandalam Mohan Krishna on 24.04.2017 at SFDAV Public School, Muzaffarnagar
 - ☐ Kalaripayattu by Vallabhatta Kalori on 29.04.2017 at SFDAV Public School, Muzaffarnagar.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities		Existing	Newly created	Source of Fund	Total
Campus area		15.24 Acre	-	-	15.24 Acre
Class rooms		59	2	College Resources and U.G.C grants	61
Laboratories		45	1		46
Seminar Halls		4	1		5
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	Computer system	228	16		244
Value of the equipment purchased during the year (Rs. in Lakhs)		347.66	13.25		360.91
Others (Furniture, Water Purifier, Library Software, Books, Chemical & Glasseares, Specimen, Charts etc.)		183.46	18.34		201.8

4.2 Computerization of administration and library

- 1- All the process regarding Admissions, filling of Examination form and Scholarship are Online process through College /University/U.P. Government website i. e. www.davcollegemzn.org /www.ccsweb.in/www.admission.ccsuweb.in/www.scholarship.up.in respectively.
- 2- Generating Salary Bills through Computer and all the accounts are maintaining with TALLY Software.
- 3- Going to upload Library Books complete details on Software for smooth conduct of Library working through online system through extension in our website i.e [http:// davcollegemzn.org/1c_msaopp/](http://davcollegemzn.org/1c_msaopp/).

4.3 Library services:

S.N.	Details		Existing		Newly Added		Total	
			No.	Value	No.	Value	No.	Value
1	Text Books	Central Library	98128	13,45,002.40	221	89,782.00	98349	14,34,784.40
		Biosciences	4098	7,53,136.00			4098	7,53,136.00
		BBA/BCA	8257	20,73,592.61	0	-	8257	20,73,592.61
		MA	3147	7,14,972.00	497	1,14,540.00	3644	8,29,512.00
		B.Com.	1165	2,99,435.00	2	715.00	1167	3,00,150.00
		B.F.A.	143	1,30,760.00	0	-	143	1,30,760.00
2	Reference Books	Central Library	3810		25		3835	-
		Biosciences					0	-
		BBA/BCA					0	-
		MA					0	-
3	E-Books						0	-
4	Journals		24	56,852.00	7	51,600.00	31	1,08,452.00
5	e-Journals						0	-
6	Digital Database						0	-
7	CD & Video						0	-
8	Others (Specify)						0	-

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Comp. Centres	Office/ Library	Departments	Eng. Lang. Lab.	EDU SAT
Existing	228	06		01	20	16	186	05	01
Added	16	-		-	-	-	16	-	-
Total	244	06		01	20	16	202	05	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet facility is providing through Broadband and Entire Campus is Wi-Fi enabled .
<input type="checkbox"/> We have upgraded Internet Connectivity BROAD BAND to FTTH OPTICAL FIBRE having two connections of speed 10 MBPS and two connections having speed 08 MBPS and we have upgraded Wi-Fi Networking from 2.2 GHz to 5.8 GHz with 3Nos. 5Ghz Rocket Base station (UBNT ROCKET-M5) and 5 Paired 7 Ghz CPE-UBNT NSM-5 Networking secured with Unified Threat Management Appliance (Firewall).
<input type="checkbox"/> We are also providing Wi-Fi Connectivity through JIO HOTSPOT facility with 5.8 GHz Hotspot. This system is equipped with 14 Racks and 45 Wi-Fi Routers.

4.6 Amount spent on maintenance in Lakhs :

i) ICT	3.01
ii) Campus Infrastructure and facilities	56.15
iii) Equipments	13.25
iv) Others	17.88
Total :	90.29

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services IQAC recommended for

- ☐ Facility to deposit fee in the bank/through electronic methods.
- ☐ Orientation programs for all the U.G. entrants at college level and P.G. entrants at department level.
- ☐ To establish help desk for the students.
- ☐ Sharing information about new schemes of governmental or non-governmental schemes to the relevant committees e.g. Guidance Redressal Cell, Placement Cell.
- ☐ Internal seminars for P.G. students to develop research aptitude.
- ☐ To conduct internet tests and exams for better performance in externals.
- ☐ Wide publicity in the campus about the services through notice boards.
- ☐ Putting the information on the college website and updating the same.

5.2 Efforts made by the institution for tracking the progression

- ☐ The details of students pursuing higher studies are collected.
- ☐ Internal tests to assess the need based remedial classes to ensure the vertical progression of the students
- ☐ Alumni meets to interact with the present students are organised.
- ☐ A link has been created on the college website for old students to register themselves.
- ☐ Meetings with HOD's to make effort for tracking the progression in respective departments.

5.3 (a) Total Number of students

	UG	PG	Ph. D.	Others	Total	No. of Students outside the State	No. of International Student
Aided	3037	271	04	-	3312	04	-
SFC	879	330	-	-	1209	-	-

(b) No. of students outside the state

04

(c) No. of international students

NIL

Men	No	%
Aided	1540	46.56
SFC	591	48.89

Women	No	%
Aided	1768	53.44
SFC	618	51.11

	Last Year (2015-16)						This Year (2016-17)					
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
Aided courses	1703	765	01	941	06	3410	915	795	01	1590	07	3308
SFC	318	271	-	567	-	1156	245	224	-	429	01	1209
Total	2021	1036	01	1508	06	4566	1160	1019	01	2019	08	4517

Demand ratio 2.97 to 16.48 in Different Disciplines

Dropout %

9%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

☐ Teachers guide individually in department to PG students for NET and competitive examinations.

No. of students beneficiaries

20% to 50% of total PG students.

5.5 No. of students qualified in these examinations

NET

07

SET/SLET

GATE

03

CAT

IAS/IPS etc

State PSC

01

UPSC

Others

10

5.6 Details of student counselling and career guidance:- Career Counselling and Guidance by ---

1- Dr. Akhilesh Kumar, Head (Marketing), CIPLA Ltd., Delhi.

2- Dr. Anil Shukla, Asst. Director, Fresinus Kabi Oncology Ltd., Gurgaon.

No. of students benefitted

500

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- ☐ Students are sensitized to the issues of vital importance through debate, drawing and essay competitions, plays in cultural programme
- ☐ Such issues are also addressed in national day celebrations, Rovers and Rangers and NSS Camps.
- ☐ Strengthening proctorial board to deal with cases of violence or sexual harassment by involving more female members.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

Total no. of students participated in sports events				90	
State/ University level	08	National level	07	International level	NIL
No. of students participated in cultural events					
State/ University level		National level	NIL	International level	NIL

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State level	18	National level	NIL	International level	Nil
Cultural: State/ University level		National level		International level	Nil

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs.)
Financial support from institution	-	-
Financial support from government	2639	3,02,63,106.00
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs	: State/ University level		National level		International level	
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Exhibition:	State/ University level		National level		International level	
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5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- ☐ The students can approach to the concerned teacher or Head of the department for redressal of grievances.
- ☐ The major grievances are either related to admissions or examinations which are redressed at college level or forwarded to university as and when required.
- ☐ Sports quota admission must be given as per college sports team requirement.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission

D.A.V. College, Muzaffarnagar is committed to providing affordable quality education which can take care of the material and spiritual development of each individual.

Vision

- ☐ To provide safe, conducive, and supportive environment to the learner, faculty and the staff
- ☐ To involve all stake holders in harnessing resources and state-of –the –art technologies
- ☐ To make education socially relevant and transforming the community by entering into meaningful alliances.
- ☐ To turn the college into a centre of excellence

6.2 Does the Institution has a Management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Being affiliated college of C.C.S. University, Meerut.

- ☐ The college offers its suggestions to appropriate for a of the University on basis of the feedback and discussions from the faculty and students of the college and other institutions.

6.3.2 Teaching and Learning

- ☐ Along with interactive classroom teaching various modern methods of teaching (LCD projector, PPT presentation) are adopted to create interest of the students.
- ☐ To make the experience learner oriented quizzes project-works, assignments, student seminars, and discussions are given ample importance
- ☐ Films based on the literary works are regularly screened. To widen their perspective, the students are exposed to the internationally recognised Cinema Classic.
- ☐ Academic tours and visits are organised to widen the horizon of the students

6.3.3 Examination and Evaluation

For examination and evaluation, the college abide by the rules and regulations of the University

- ☐ The principal of the college presents the views of the college at the relevant committees of the University
- ☐ The college widely known to have set the standards in maintaining the sanctity of the examinations

- ☐ The faculty plays a significant role in the centralised evaluation system.
- ☐ The college has devised its own internal test system which however, does have an indirect positive impact on the final results of the students

6.3.4 Research and Development

- ☐ Teachers and students are involved in Research and Development while PG students are guided for their research based submissions.
- ☐ Departments are equipped with internet in order to facilitate research activities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ☐ Institution has N-LIST.
- ☐ Separate reference section is available in library.
- ☐ Every PG Department has their separate library so that the students can visit the library regularly.
- ☐ Proper sitting space for students with photocopying facility.

6.3.6 Human Resource Management

- ☐ The Principal as head of the institution remains in the driving seat of all academic and administrative affairs of the college
- ☐ The get the optimum performance from the staff the college provides the right conducive environment for both the teaching and support staff.
- ☐ The college provides all leave for orientation/refresher courses along with the study leave
- ☐ The self-appraisal by the staff is done as per rules
- ☐ Every teaching department is headed by a senior faculty member entrusted with the administrative and academic responsibilities of the respective department.
- ☐ Responsibilities are assigned as per the interest and ability of the concerned member
- ☐ Interests of the temporary staff are also properly taken care of

6.3.7 Faculty and Staff recruitment

- ☐ Faculty recruitment is done by State level H.E.S.C. Allahabad.
- ☐ In Self Finance Courses offered by the college and on vacant posts the faculty members are recruited as per UGC norms and directives of Directorate, Higher Education, U.P. Government.
- ☐ Non-teaching staff recruitment takes place from time to time by the Management Committee.

6.3.8 Industry Interaction / Collaboration

- ☐ Students are given opportunity to interact with industries at the local level.
- ☐ Guest lectures by the personnel of the industry of the industry are occasionally organised

6.3.9 Admission of Students

- ☐ For the first year students the University initiates and monitors the admission process, which is online and based on duly prepared merit list. The college conduct admission from the merit list supplied by the University after proper scrutiny of the documents
- ☐ All the information related to admission is displayed on university website and college notice boards.
- ☐ Reservations policies are followed strictly

6.4 Welfare schemes for

Teaching	T.W.F.	27,600.00
Non-teaching	E.W.F.	37,800.00
Students	Poor Boys	-
	S.W.F	23,530.00

6.5 Total corpus fund generated (Reserve Fund (inLakhs)

35.45

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Every year Annual Reports submitted to NCTE & Bar Council of India and CCS University , Meerut		
Administrative	Yes	Institute is ISO 9001:2008 Certified by I.Q.M.C		
Accounts	Yes	A.G. Allahabad	Yes	Chartered Accountant appointed by Managing committee
		D.H.E- Allahabad		
		Local Funds Office		

- 1) Every year Annual Reports submitted to NCTE and Bar Council of India and CCS University, Meerut.
- 2) Institution is ISO 9001:2008 certified by I.Q.M.C.
- 3) A.G., Allahabad, D.H.E., Allahabad, Local funds office.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University forwards the proposal offered by the affiliated college.

6.11 Activities and support from the Alumni Association

- ☐ Interaction with present students and teachers.
- ☐ Feedback from alumni helps to improve curriculum development.
- ☐ The interaction with Alumni motivates the students to achieve their goals.

6.12 Activities and support from the Parent – Teacher Association

- ☐ Informal parent teacher meetings at departmental level are held.
- ☐ In addition to the resolution of individual problems of students, issues related to improvement in institution and policies for benefit of students are discussed.

6.13 Development programmes for support staff

- ☐ Participatory contribution in various committees as member.
- ☐ Health check-up Camps are organised occasionally.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ☐ The whole campus is eco-friendly. There is no pollution of any kind.
- ☐ LED bulbs are installed at various places to minimize the load on our energy resources.
- ☐ ACs are installed only where they are essential.
- ☐ A good green playground along with green patches and flower beds are located in the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ☐ Web mail for the faculty was introduced to minimise the waste of paper
- ☐ Virtual lab exposure to P.G. Students of Physics
- ☐ Yoga Camp, Health Check up Camp. Blood donation camp and Legal aid camp
- ☐ Biotech Mushroom farming training

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- ☐ Guest Lectures/Workshops were organized.
- ☐ Upgradation of laboratories and library
- ☐ Participation in community oriented programme by faculty and students.
- ☐ Extension activities through SPIC MACAY and Rovers/Rangers were increased many fold
- ☐ Career awareness/guidance programs were organised.
- ☐ Academic visits and tours were organised.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ☐ As a contribution to National Development the students are sensitized towards cultural heritage through SPIC-MACAY programs (Annexure-02)
- ☐ “Legal Aid Clinic” is being run by the Law students of the college (Annexure-03).

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- ☐ Through NSS programmes environment awareness is created.
- ☐ Debates and Seminars are organized on related topics in College Youth Week.
- ☐ Use of plastic is discouraged.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

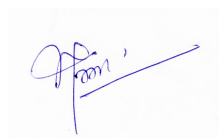
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- ☐ Fifty four (54) students of NSS of the college actively participated in **DIGITAL INDIA WORKSHOP** on 08.11.2016 organized by Ministry of Communication and Information Technology at Auditorium CCS University, Meerut. The workshop was inaugurated by the Cabinet Minister Shri Ravi Shankar Prasad. **The D.A.V. College students perform a skit on the theme of e-Hospital.**
- ☐ Rovers/Rangers have participated in 17th National Jamboori held at Mysore, Karnataka (29/12/2016 to 04/01/2017) and won the medals.
- ☐ NCC cadet had gone for “*Mountaineering course (Adventure course) in Uttarkashi (U.K.).*”
- ☐ Four NCC cadets had participated in RDC Delhi Rajpath.
- ☐ Faculty & two students of the college volunteered in SPIC MACAY North Zone Regional convention held on January 26-29, 2017 at IIT Roorkee (Saharanpur Campus) and SPIC MACAY 5th International Convention held on June 5th to 11th 2017 at IIT Delhi
- ☐ R.M. Tiwari a faculty of the college continued to shoulder the responsibility as **National Coordinator** of different modules of **SPIC MACAY**
- ☐ Some of the faculty members have been the reviewer of research papers for international journals in the session.
- ☐ Guest lecturers cum interaction of alumni are organised in some department e.g. Botany (Jan., 2017) and Physics (April, 2017) for career guidance.

8. Plans of institution for next year

- ☐ Infrastructural Developments
- ☐ MoUs with Industry & Institutions
- ☐ New courses to be introduced.

Name-R.M. Tiwari



.....
Signature of the Coordinator, IQAC

Name- Dr. P.K. Gupta



.....
Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS-		Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE-		Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC-		Union Public Service Commission

Annexure-01
DAV COLLEGE, MUZAFFARNAGAR
ANNUAL CALENDER OF THE COLLEGE
(SESSION 2016-17)

July-August:

- Proposed plan of C.G.P.C., NSS, Rover Rangers, NCC etc.
- Plan of General seminar/Quality related/Reforms in Higher Education.
- Research Committee for UGC sponsored seminar.
- Proposed plan of Departments for academic activities.
- Minimum two meetings of each committee to be conducted and record to be maintained.
- Plan of action of IQAC for Quality enhancement.
- Workshop on use of e-learning resources, Smart Boards, Computer Skills, Communication Skills.
- Meeting of Admission Committee.
- Admission of U.G. Classes-1 Year as per University Norms .
- Readmission of UG II and III Year.
- Admission of PG-I Semester and III Semester.
- Meeting of IQAC.
- Meeting with HOD's with their plans for session chaired by the Principal.
- Formation of different committees.
- Meeting with Proctorial Board/Anti Ragging Committee.
- Celebration of Independence Day.
- Submission of prospective plans of IQAC.
- Classes start.

September-October:

- To undertake several extension activities NSS/Rovers-Ranger and NCC Activities.
- Meetings of various college level associations/Committees with the Principal.
- Ist Internal Exam of P.G Classes.
- Date wise proposal of Youth Week.
- NCC Camp as per calendar provided by 82 UP Bn NCC
- Selection of teams for various games.
- Uploading of attendance.

November-December:

- To develop multifaceted faculties of the students Remedial Classes for weak students identified.
- Youth Celebration.
- NSS One day camp & other activities and bring out their talent in various fields.
- Filling of Examination forms.
- U.G. Internal Examination.
- 2nd Internal Examination P.G.
- Uploading of attendance.
- IQAC meeting and uploading of AQAR
- Uploading of attendance.

January-February

- 1st and 3rd Semester exams.
- Republic Day Celebration.
- Guest lectures/seminars.
- Proposal for national seminar of different disciplines.
- Special classes for preparation of competitions at Departmental level.
- Classes of 2nd and 4th semester start.
- 7 days NSS Camp.
- Moot court trial.

March-April.

- Career Awareness programs i.e. career counselling/Campus interviews..
- Practical exams of UG classes.
- Theory Exams of annual system courses starts.
- Uploading of Attendance.
- Feedback form the outgoing students.

May-June

- IQAC meeting.
- Meeting with HOD's to encourage faculty for applying sponsored seminars/Research projects .
- Updating of Teachers Self appraisals.
- Practical/Viva Voce of Examination of PG students as per university directions.
- Completion of University Annual System Exams and Central Evaluation starts.
- Staring of University Semester Exams.
- Summer Vacation starts.
- In addition to this promotion of quality assurance in academics and administrations along with infrastructure development is a continuous process and take place throughout the year.

Annexure -02

Feedback Interpretation on Courses

On the basis of rating given by the students on courses taught by teachers at PG level during session 2015-16, it is inferred that mostly teachers are skilled in terms of their knowledge, concepts & depth of course content. They are able to correlate the course with the real life problems & also try to complete the course within the stipulated time. They are very clear in their course concerned and are able to make students taking part in teaching learning process through projects seminars etc.

Students also try to get more & more cooperation from the teachers regarding the course assigned. Teachers also suggest students to visit library to collect more material of the course.

On the other hand at UG level [B.A (Hindi) & B.Com] students gave less rating on course for teachers during session 2015-16. There may be several reasons for less rating at this level. One of the reasons might be that students are not acquainted to the college environment. This might also be either due to lacking of proper concentration on the part of the students or not taking much interest by the teachers at this level.

Annexure-03

Title : Engaging with the Indian Heritage through SPIC MACAY

Goal : It has been felt that the younger generation seems totally oblivious about the beauties and richness of our cultural heritage. The Society for the Promotion of Indian Classical Music And Culture Amongst Youth (SPIC MACAY) was introduced in D.A.V.College, Muzaffarnagar more than 25 years back to enrich the quality of formal education by increasing awareness about different aspects of Indian heritage and inspiring the young mind to imbibe the values embedded in it with a hope that the beauty, grace, values and wisdom embodied in these arts will influence their way of life and thinking and inspire one to become a better human being.

The Context : It is all very well to celebrate the modern day achievements of science and technology which is largely the gift of the west to the rest of the world. It has tremendously added to our material well-being. But we are, at the same time, losing touch with those things which makes our lives meaningful and worth living. Our education system has also not done much to stem the tide of deculturation. Globalisation and consumerism too have contributed to our youth getting cut off from their cultural roots. Cultural bigotry has posed new challenges faced by our society.

Therefore the need was felt to go to the schools and colleges with the best that our culture can offer. The top most artists of national and international repute and proven credentials were approached to perform and interact with the students.

The Practice: In order to expose students to various parts of our heritage, the students are given orientations through weekly meetings. The artists of national and international (we have a list of such artists who have one national awards) are invited to perform before the students and interact with them. Lec-dem, Fest and Virasat series are organised for them which include performances of classical vocal, instrumental, classical dance, folk music and dance, theatre and cinema classic. The students are involved in organising these programs at various levels. They visit other institutions for the same purpose and involve their students to spread the movement all around. The students and teachers of the college help organise bigger events like state, national and international conventions. In the year 2013 the students and teachers of the college actively participated in the SPIC MACAY International Convection held at IIM Calcutta, in 2014 in IIT Madras, and in 2015 in IIT Powai, Mumbai.

The teachers of the college have been the part of the National Executive and have been shouldering the responsibility at National – International level.

The teachers and students helped organise at Rural School Intensive at a nearby school which hosted nearly 300 students for 5 days and nights exposing them to Gurukul like experience.

Evidence of Success : Success in this field is difficult to quantify because our work is more or less in the intangible domain. But the students who get involved even as an audience or

spectator come out with a changed outlook about our classical heritage. A large number of volunteers have passed out from the college hopefully as changed persons.

The teacher and student volunteers of the college have created an impact in the city and the surrounding areas by organising various activities. At our instance, many institutions have formed heritage clubs and made such activities a regular feature.

The volunteers of the college have been shouldering the responsibilities at the state, national and international level as member of the national executive, coordinators of different activities. The unique Gurukul Anubhav Scholarship Scheme is being successfully coordinated by the volunteers of the college. The inspiring gurus from different fields like H.H. The Dalai Lama, Smt. Aruna Roy, Pt Hariprasad Chaurasia, Pt Birju Maharaj and many others are giving them opportunity to teach in Guru-Shishya parampara,

Problems Encountered and Resources Required: Despite zero overhead expenses we keep facing the resource crunch which hampers our activities. The big gaps between the programs affects the impact. We have yet not been able to organise the week long virasat due to lack of funds. We would like to increase the number of workshops in and around the institution. We have not been able to host state convention which could have drawn the attention of the society at large for the preservation and promotion of our heritage. Without the involvement of the entire society the volunteers will only be fighting a losing battle.

Annexure-04

Title of the Practice is “Legal Aid Clinic”

1. Goal

To run the legal aid clinic as part of the curriculum for LL.B. classes as directed by the “Bar Council of India”. Running this activity in the college enriches the knowledge of the students and their exposure relating to various legal problems of the society particularly for the weaker section of the society. The people coming from the rural area are also benefitted with the practice.

2. Context

Legal Authority Act 1987 provides for establishment of “Legal Aid Clinic” in each and every law study centre and Institute as well as colleges. Supervision of the “Legal Aid Clinic” may be executed by the judicial authorities of the “District Legal Authority Tribunal”. District Legal Authority Tribunal may form a team of students which can be assigned a task of providing legal assistance to the various members of the society in various institutions and offices such as Registry office, R.T. office, etc. Students also develop the skills of acting as arbitrator and conciliator. For evaluating the skills of the students it is also included as practical exam in the syllabus of LL.B. by the Bar Council of India.

3. The Practice

To implement the practice of providing legal aid, the students from the final year are selected as per their nominal roles for the formation of the group of the students to assign the time schedule and responsibility to attend the legal aid clinic. The college has allotted a room at prime location for the legal aid clinic so that the victims / legal advice seekers may approach the clinic easily.

The students sit in the clinic after attending their theory lectures. They attend the legal aid seekers and listen to their problem carefully. Then legal advice as per their knowledge is provided and they are assured to find the best possible solution to their legal complexities associated with their problems. The pros and cons of the action to be taken are also suggested to help them in taking the better decisions.

In addition to this the legal camps are organised by the students in rural areas in each session, so that the people may become aware of the legal aid clinic and the last row of the community may also get benefitted. It also helps the community to entrust the students and share their problems easily with them. This practice not only fulfils the function of providing legal advice but also make the students socially responsible.

4. Evidence of Success

This practice has certainly enriched the knowledge of the students as well as their professional skills. This practice also enhanced the exposure of the students in the society. The confidence level of the students is elevated and they become self reliant in handling the professional issues in practical life independently. This also helps students in tackling the clients

especially in developing the skill of interviewing which is very necessary to be a successful lawyer. It also motivates the other students not only the juniors but also the peer group to serve the community in their neighbourhood by providing their legal opinion to them on various general issues. The feedback provided by the students after providing their advice and support to the needy reflects their successful endeavour in terms of their confidence and satisfaction to serve the society in addition to the clarity of subjects attained in their minds.

5. Problems encountered and Resources required

One of the main problems encountered in maintaining the practice is the non-availability of sufficient funds for organising the outdoor camps. The regularity of the students also hampers the smooth run of the practice as the students get admission in LL.B. after completing his / her graduation. Approaching to the completion of his LL.B. degree (i.e. in the final year) they get engaged somewhere else also for their earnings and efforts to become independent as early as possible.

It is not a general trend in society to go to legal aid clinic due to lack of the awareness about such facility.

However these problems are managed somehow by the teachers by motivating the students to work despite obstructions in their way to service as well as learning by experimenting.

6. Notes

As the practice is expedient to students as well as society and is appreciated by the visiting guest speakers to the college it is felt by the stakeholder that such practice should be followed in every institution.